

**DEVELOPMENT, DISTRIBUTION AND MAINTENANCE OF GOVERNANCE
MANUAL**

The Board of Education desires to make this manual of bylaws and policies a useful guide to all members of the Board, the administration of this District, all personnel employed by the Board and the students and residents of the District.

The manual shall be maintained electronically and a copy of the manual shall be placed on the District web site.

Electronic copies of the manual shall be given to Board members, Superintendent, Business Administrator/Board Secretary, building principals, and the Board attorney.

The manual of bylaws and policies shall be considered a public record and shall be open for inspection in the Board office. The official copy of the manual shall be maintained in the Superintendent's office.

All Board members and other holders of the manual shall receive new electronic copies at the time of the Board reorganization. Updated copies may be distributed at other times when appropriate.

Legal References: N.J.S.A. 18A:11-1 General mandatory powers and duties

<u>Cross References:</u>	9200*	Orientation and Training of Board Members
	9311*	Formulation, Adoption, Amendment of Policies
	9312*	Formulation, Adoption, Amendment of Bylaws
	9313*	Formulation, Adoption, Amendment of Administrative Regulations
	9314*	Suspension of Policies, Bylaws and Regulations

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Governance Manual, Distribution of Governance Manual, Maintenance of Governance Manual, Policies

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